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## Shenley Brook End School

Shenley Brook End School  
Walbank Grove, Shenley Brook End, Milton Keynes, Buckinghamshire, MK5 7ZT

*Louise Davis*  
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Site Team Exams Assistant
Hourly Rate: National Living wage
Casual contract
<b>Start date: 29/04/2025</b>

### **About our School:**

An excellent opportunity has arisen for a enthusiastic and organised person to become a Site Team Exams Assistant for Shenley Brook End School. You will be joining our site team, to assist in the preparation of exam rooms by setting up tables and chairs in accordance with the required layout and specifications. The role ensures that exam rooms are arranged in a way that meets health, safety, and examination standards, providing a suitable environment for students to take their exams.

The ideal candidate will: -

- Set up exam rooms in a timely manner to ensure they are ready before students arrive, leaving sufficient time for final checks.
- Strike down exam rooms in a timely manner ready for further school use or external bookings
  - Report any equipment damage or missing items to the Site Manager to ensure timely replacements.
- Safely store tables and chairs in designated storage areas to keep them in good condition for future use.

The schools within the 5 Dimensions Trusts are consistently ranked amongst the highest-achieving schools in Milton Keynes. We are on a mission to make our Trust the very best place to work and study and place the wellbeing of our staff at the forefront of our actions.

Staff wellbeing is a priority for 5 Dimensions Trust and we create opportunities for staff to connect with each other socially. Professional development is of a high quality; colleagues engage in a range of CPD from in-house coaching to Natio

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**About the Role:**

5 Dimensions Trust is currently advertising for the following exciting opportunity to work at Shenley Brook End School

Site Team Exams Assistant

To commence ASAP

Casual contract

Hourly Rate: National Living wage

Working Hours: Approximately 14-15 weeks per year, with up to 3 hours of work per day during those weeks

**Closing date for applications: 28/03/2025**

**Alternatively, you can apply here: <https://mynewterm.com/jobs/136730/EDV-2024-SBES-97212>**