



Buttons Pre-School

Multiple sites across Milton Keynes

*Please contact us on 01908 533404/07973158368 or email
trisha@buttonspreschools.co.uk, for an application pack and Job Description.*

Early Years Manager

Excellent rates of pay (Circa £31,400) and development opportunities exist working for this growing provider with an excellent reputation in the market place.

term time

Start date: 01/09/2025

About our School:

You would need to hold a relevant early years qualification at level 3 or above and have at least 2 years experience of managing an early years provision. Please contact us on 01908 533404/07973158368 or email trisha@buttonspreschools.co.uk, for an application pack and Job Description.

Previous applicants need not apply.

The closing date for applications is 31st May 2025 we reserve the right to interview candidates and appoint prior to the closing date.

Buttons Preschools Limited is committed to safeguarding and promoting the welfare of children. Successful candidates will undergo two reference checks and an Enhanced Criminal Reference Check through the DBS. This post is exempt from the Rehabilitation of Offenders Act (1974) applicants must be prepared to disclose convictions they may have and any orders which have been made against them.

About the Role:

Due to our continued growth and multiple outstanding status, Buttons Preschools are looking for amazing, competent, patient and experienced Early Years Manager. The role is term time only plus a possibility of an additional 4 weeks, thus a 42 week per annum post, 37.5 hours per week.

The below criteria is essential and only candidates that closely meet this will be considered:

- Highly motivated with the ability to motivate others
- Excellent organisational skills, the ability to multi task is essential
- Level 3 essential although Level 5 in leadership and management desirable
- Driving licence and vehicle are essential as travelling between provisions will be a key part of the role
 - Excellent time management and communication skills
 - Knowledge of Eylog, Cpoms and Bromcom are desirable

- Fun personality with the ability to adapt management style to fit a diverse team of staff

Closing date for applications: 31/05/2025