

Terms of Reference

Parishes Advisory Group (PAG)

Purpose and Function of Group

- 1. To advise the Cabinet Member with responsibility for Parish Partnerships on matters of mutual interest to MKCC and the parishes and make any appropriate and relevant recommendations to MKCC or hold consultations with the parishes.**
- 2. To shape and agree approaches on key issues and pieces of work before wider circulation to parishes**
 - Sub Working/Task Groups may be set up to focus on the identified areas of concern or progress. Working / Task Groups will be chaired by a PAG representative and opportunities to attend will be issued to all parish and town councils. This could be parish clerks, parish councillors or a combination of both**
- 3. To determine way forward for the devolution agenda, and ensure that services and assets rest with the level of local government that can best maximise the opportunity of particular assets and services to work for the wider community.**
- 4. To consider agenda items for the Parishes Forum, and agree the final agenda for the Parish Forum each quarter**
- 5. To foster close co-operation between other stakeholders and partners to ensure the best possible outcomes for the communities that we all work to serve**

Group representation

The Chair of the PAG will be the Cabinet Member with the portfolio which includes parish / community partnerships

The Vice Chair of the PAG will be a parish councillor who has been voted in to the role of Vice Chair of the Parishes Forum, by attendees of the Parishes Forum on the date the vote is called for. Due notice will be given and all parish councillors will be invited to stand for vice chair.

Membership of the PAG will consist of

- A ward councillor from each of the main political parties.
- Three representatives from the **Milton Keynes Association of Local Councils (MKALC)**
- Three further parish councillors invited by the Chair.

There is a desire for PAG members to reflect the different types of parishes, ie small, medium, large, urban and rural, as well as ensuring members are representative of the diverse make up of Milton Keynes.

When considering applications / nominations, the Chair and MKALC will give consideration to (but not limited to)

- The current local government / local council agenda and skills and qualities needed to progress the agendas jointly for the greater good of MK's communities.
- Relationships and interactions with other members of organisations that would be beneficial to the PAG
- Historical track record of parish involvement and positive involvement for the greater good of local council / principal authority relationships

Parish Councillors can also self-nominate or nominate another parish councillor, (giving due consideration to the above) by applying either to the Chair or to MKALC who will consider such nominations.

Where applications / nominations are not received from the desired cross section, the Chair will make a decision, in consultation with the Vice Chair.

In addition to the above listed, the Chair may vary membership, co-opting additional representatives on a permanent or fixed term basis dependant on the tasks / agenda / horizon. This could be on the recommendation / suggestion of another PAG member.

Frequency of Meetings

The PAG will meet on a regular basis (at least quarterly and no later than 2 weeks prior to the next PF) with a further four meetings scheduled in as necessary. There will also be the opportunity for all members to call an 'extra-ordinary' meeting on a given subject.

General

Where other nominations are required (eg for the Planning Cabinet Advisory Group, being a recent example) and there is no PAG due to meet, the Chair will request that MKALC make nominations.

Alteration to the Terms of Reference

Any alteration to these terms of reference shall receive the consent of the Chair and the Vice Chair in consultation with the group

Appendix 1

Current membership is

Chair: Cllr Amber Mcquillan (Ward Councillor – **Labour**)
Vice: Cllr Sue Smith (Chair - Woughton Community Council) voted *on (as joint role – also Vice Chair of the Parishes Forum)*

Members: Cllr Phil Ayles - **MKALC** Representative (Chair of Castlethorpe Parish Council, which is a *medium rural* council)

Cllr Paul Harvey - **MKALC** Representative (Councillor – West Bletchley Council which is a *large urban* council)

Cllr Richard Pryor - **MKALC** Representative (Councillor – Haversham cum Little Linford Parish Council which is a *small rural* council)

Cllr Veronica Belcher (Chair of West Bletchley Council which is a *large urban* council)

Cllr Macsene Isles-Ahite (Councillor – Broughton and MK Village Parish Council which is a *large urban* council)

Cllr Charlotte Hall (Councillor – Old Woughton Parish Council which is a *medium urban* council)

Cllr Robert Exon (Ward Councillor – **Liberal Democrats**)
Cllr Alison Andrews (Ward Councillor – **Conservatives**)

Officers: Kay Pettit – Programme Manager – Parish and Town Councils
Sarah Gonsalves – Director – Customer and Community Services

Appendix 2

Based on Taxbase - October 2023

LARGE	
SHENLEY BROOK END	10884
WEST BLETCHLEY	9559
BLETCHLEY & FENNY STRATFORD	9211
GREAT LINFORD	8653
BROUGHTON & MILTON KEYNES VILLAGE	7499
NEWPORT PAGNELL	6703
WOLVERTON	5903
CAMPBELL PARK	5901
SHENLEY CHURCH END	5678
WALTON	5393
WOUGHTON	5222
STANTONBURY	4680
BRADWELL	3978
CENTRAL MILTON KEYNES	3871
MEDIUM	
STONY STRATFORD	3552
OLNEY	3311
KENTS HILL, MONKSTON & BRINKLOW	3168
WAVENDON	2785
LOUGHTON	2504
ABBAY HILL	1822
WOBURN SANDS	1676
WHITEHOUSE	1605
NEW BRADWELL	1490
HANSLOPE	1436
FAIRFIELDS	1385
SIMPSON	725
LAVENDON	693
CASTLETHORPE	504
SHERINGTON	438
OLD WOUGHTON	397
SMALL	
HAVERSHAM/LITTLE LINFORD	341
NORTH CRAWLEY	339
EMBERTON	279
BOWERICK HILL	275
STOKE GOLDINGTON	267
LITTLE BRICKHILL	198
CLIFTON REYNES & NEWTON BLOSSOMVILLE	164
MOULSOE	140
ASTWOOD & HARMEAD	118
WESTON UNDERWOOD	108
RAVENSTONE	105
TYRINGHAM & FILGRAVE	96
CALVERTON	78
GAYHURST	61
LATHEURY	51
CHICHELEY	46
COLD BRAYFIELD	45
WARRINGTON	15

URBAN

ABBNEY HILL [formerly Bradwell Abbey]
BLETCHLEY & FENNY STRATFORD
BRADWELL
BROUGHTON and MILTON KEYNES
CAMPBELL PARK
CENTRAL MILTON KEYNES
GREAT LINFORD
KENTS HILL, MONKSTON & BRINKLOW
LOUGHTON & GREAT HOLM
NEW BRADWELL
NEWPORT PAGNELL
OLD WUGHTON
SHENLEY BROOK END
SHENLEY CHURCH END
SIMPSON & ASHLAND
STANTONBURY
STONY STRATFORD
WALTON
WEST BLETCHLEY
WHITEHOUSE
WOLVERTON
WUGHTON

RURAL

ASTWOOD and HARDMEAD
BOW BRICKHILL
CALVERTON
CASTLETHORPE
CHICHELEY
CLIFTON REYNES and NEWTON BLOSSOMVILLE
COLD BRAYFIELD
EMBERTON
FAIRFIELDS
GAYHURST
HANSLOPE
HAVERSHAM cum LITTLE LINFORD
LATHBURY
LAVENDON
LITTLE BRICKHILL
MOULSOE
NORTH CRAWLEY
OLNEY
RAVENSTONE
SHERINGTON
STOKE GOLDINGTON
TYRINGHAM & FILGRAVE
WARRINGTON
WAVENDON
WESTON UNDERWOOD
WOBURN SANDS