

**Golden rules** for Bletchley Clubs organisers

To make sure everyone has the best experience,
always follow all the **‘golden rules’** below:

* Hold activities in public spaces and never in people’s homes.
* If you need to gather personal information, explain why it’s needed and keep it secure.
* Create and clearly explain activity rules and safety.
* Respect other people’s personal space.
* Keep it friendly – remember you’re the organiser.
* Treat each member of the group with dignity and respect.
* Always seek permission before taking pictures.

**Safeguarding concerns?**

**For children**, MK Multi-Agency Safeguarding Hub (MASH): **01908 253169**

**For adults**, ASCAT: **01908 253772**

**In an emergency**, contact the police 999

If in doubt, ask for advice or help via **BletchleyClubs@milton-keynes.gov.uk**.