

## Application for copy of premises licence or summary

To: Licensing Team, Milton Keynes Council, Civic Offices, 1 Saxon Gate East,  
Milton Keynes, MK9 3EJ

[I][We]  
of

being the holder(s) of a Premises Licence dated  
in respect of premises known as

hereby apply for a copy of the [Premises Licence] [Summary] which has been [lost] [stolen]  
[damaged] [destroyed]. The circumstances under which the [licence] [summary] was [lost] [stolen]  
[damaged] [destroyed] are as follows: †

I enclose a fee of £\*

Dated

Signed

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holder of premises licence

Please address any communications to:

*Delete words in square brackets which do not apply*

\*Contact the Licensing Authority to obtain the amount of the current prescribed fee which must accompany this application.

†Milton Keynes Council has the right to use the information you provide to help improve our services. For more information about how we use this data and the rights you have around this can be found at [www.milton-keynes.gov.uk/privacy](http://www.milton-keynes.gov.uk/privacy). If you have any data protection queries, please contact the Data Protection Officer at [data.protection@milton-keynes.gov.uk](mailto:data.protection@milton-keynes.gov.uk)