



DESIGN & TECHNOLOGY TECHNICIAN

Term Time + 5 INSET days
Monday to Thursday, 8am – 4:30pm
Friday, 8am – 4pm

Salary: £23,893 - £26,421 FTE
Actual Salary: £20,676.63 – £22,864.33

Commencing - ASAP

Are you passionate about supporting students in a hands-on learning environment? Do you have a keen eye for detail and a commitment to health and safety?

Denbigh School is seeking an enthusiastic and dedicated Design and Technology Technician to join our team. This role is pivotal to the smooth operation of our DT Faculty, ensuring that both teachers and students have the necessary tools and resources for an engaging and effective learning experience.

As a DT Technician, your key responsibilities will include preparing materials and learning resources for use in lessons, maintaining and servicing tools and equipment in our workshops, and providing in-class support to teachers and students as needed. You will also be responsible for monitoring and managing stock levels, ensuring that consumable materials are replenished in a timely manner, and sourcing materials for new projects.

This role is crucial to maintaining a safe, organised and well-equipped environment where creativity and learning can thrive. If you are proactive, detail-oriented and passionate about supporting education in a hands-on way, we would love to hear from you.

Denbigh School is an excellent school with an enviable reputation. It is a highly successful, over-subscribed comprehensive school with 1750 students aged 11 – 18 and over 200 staff. The school serves part of the western community of Milton Keynes and its surrounding area. Denbigh School is part of the Denbigh Alliance MAT.

The Denbigh Alliance has a track record of delivering academic success in subjects which offer students a real currency to progress into higher education or employment. We consistently outperform the Milton Keynes and national averages in terms of the results our students achieve. This academic success is built on the supportive, well-disciplined and dynamic learning environment we provide, which enables our students to focus on their studies. We believe that for a School to succeed there needs to be a genuine spirit of partnership between students, the School and parents.

We are a Maths Hub, Computing Hub and SCITT and amongst the best in the country in terms of raising standards, both within our Trust and in the schools that we support.

If you would like to join our team then please visit our website, <https://www.denbigh.net/> for more information and to download an application form. Application forms should be emailed to hr@thedenbighalliance.org.uk

Applications will only be accepted via MyNewTerm - please do not send CVs.

To apply, please visit: <https://mynewterm.com/jobs/136468/EDV-2024-DS-39092>

The Denbigh Alliance is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. An enhanced DBS check is required for all successful applicants.

E-mail: hr@thedenbighalliance.org.uk

Headteacher: Mr Anthony Steed

Closing date for applications: Monday 16th September 2024, 9am

JOB DESCRIPTION

Role Title	Department	Reports to
DT Technician	Design and Technology	Head of Faculty

PURPOSE

To support the teachers who deliver the Design & Technology curriculum to students aged 11 – 18. The following job description outlines the main responsibilities of the job and is not an exhaustive list of all relevant duties.

DIMENSIONS

Direct Reports	Budget Responsibility
None	None

PRINCIPAL ACCOUNTABILITIES

Main Duties

- Preparation of materials and learning resources for use by teachers and students in the Design and Technology Faculty.
- Maintaining, repairing and servicing tools and equipment in the workshops etc.
- Preparing and cutting resources for use in lessons.
- Providing support for teachers and students in lessons, where agreed between you and the Subject Leader.
- Regular monitoring of the levels of consumable materials and stock items, advising the Subject Leader when replenishment is necessary and ordering.
- Regular monitoring and safety checking of equipment used in the department.
- Photocopy of materials for lessons.
- Source materials for new projects, as required.

Knowledge and Experience

- Awareness of Health & Safety legislation as it relates to the work of a school.
- Detailed knowledge of safe working practices in relation to the handling and usage of hazardous equipment and tools.
- To carry out any other reasonable duties as requested by your Line Manager, a member of the Leadership team or the Headteacher.

The Role Description outlines the main responsibilities of the job and is not an exhaustive list of all relevant duties. The post holder will be required to undertake other duties and any reasonable instructions given by the Head of School or Line Manager. The school reserves the right to amend this job description.

PERSON SPECIFICATION

Qualifications/Education/ Training	<ul style="list-style-type: none"> • Grade C and above in GCSE Mathematics and English (or equivalent) (Essential)
Knowledge/Experience	<ul style="list-style-type: none"> • Detailed knowledge of Health & Safety legislation as it relates to the work of a school • Detailed knowledge of COSHH and ESCC regulations in relation to the safe handling and storage of chemicals • Detailed knowledge of safe working practices in relation to the handling and usage of hazardous equipment and tools • A sound knowledge of National Curriculum requirements
Technical/Business Skills/Ability	<ul style="list-style-type: none"> • Practical skills and knowledge of design and technology. • Ability to prepare a range of equipment and materials for lessons, as requested by the teaching staff. (mainly wood, metals and plastic but other resources as required) • Ability to set up and monitor systems used in the management and control of practical resources • Ability to offer professional guidance and assistance to students and teachers • Ability to ensure that all technical activity meets the performance standards for the Design and Technology Faculty • Ability to identify work priorities and manage own workload and that of others • Ability to carry out risk assessments in relation to technician activities
Particular Aptitude/Personal skills Required	<ul style="list-style-type: none"> • Ability to work independently and use initiative • Ability to effectively work as part of a team • Ability to identify work priorities and manage own workload

	<ul style="list-style-type: none"> • Ability to demonstrate well developed interpersonal and communication skills • Ability to establish positive relationships with students, including those with special educational needs • Ability to oversee the preparation of equipment and materials for lessons, as requested by the teaching staff
--	--

Associate Staff Standards

We as Trust colleagues, make upholding the reputation and standards of the Trust and the School our first concern, and are accountable for achieving the highest possible standards in our work and conduct. Our Job Descriptions define the behaviour and attitudes required. We act with honesty and integrity; have strong subject knowledge, keep our knowledge and skills up to date and are self-critical; forge positive professional relationships and work with parents/carers, visitors and outside agencies in the best interests of students.

Personal and Professional Conduct

A colleague is expected to demonstrate consistently high standards of personal and professional conduct. The following statements define the behaviour and attitudes which set the required standard for conduct for all Trust employees;

We uphold public trust and maintain high standards of ethics and behaviour, within and outside School, by:

- Treating students, colleagues, visitors and parents/carers with dignity, building relationships rooted in mutual respect and at all times observing proper boundaries appropriate to our position;
- Having regard for the need to safeguard students’ well-being, in accordance with statutory provisions;
- Showing tolerance of and respect for the rights of others;
- Not undermining fundamental British values, including democracy, the rule of law, individual liberty and mutual respect and tolerance of those with different faiths and beliefs;
- Ensuring that personal beliefs are not expressed in ways which exploit students’ vulnerability or might lead them to break the law;
- Maintaining high standards of confidentiality and acting with integrity at all times.

I hereby confirm that I have received a copy of the above job description

PRINT: SIGNED: