ADMISSION OUTSIDE OF CHRONOLOGICAL YEAR **GROUP REQUEST FORM (RECEPTION YEAR)**



IMPORTANT INFORMATION

Parent/Carer(s) of a summer born child (born between 1st April 2020 and 31st August 2021) who is due to start school in Reception year in September 2025, but would like their child to start Reception year in September 2026, should complete this request form.

Please note it will be the decision of the admission authority as to whether your application to delay your child's admission for a whole academic year, will be agreed.

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	2: Child's home address House name/ number and first line of address:																								
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Is the child looked after/in care of/previously looked after/ previously in care of a local authority in England? YES / NO

Is the child looked after/in care of/previously looked after/ previously in care of a local authority outside of England? YES / NO

If yes, please state which Local Authority/Country:

Does your child have special educational needs? YES / NO Does your child have an education health care plan? YES / NO 5: Parent's / Carer's details: Title: **First Name: Surname:** Relationship to Child: (Mother/Father/Step-Parent/Other) Telephone number: **Email address:** Have you already submitted a starting school for the first-time application for your child in their YES/NO normal admission year? If YES, which schools have you selected? School If NO, which schools are you considering applying to? School

4: Special Educational Needs

Please explain below why you wish your child to be considered for delayed admission to reception year in September 2026. i.e.to start school in the year group below their normal age of admission. Please attach any professional or supplementary documentation to support your request. Health or medical reasons: Academic, social and emotional development reasons:

The information requested on this form is required under the Education (Pupil Registration) (England) (Amendment) Regulations 2016 and will be managed and processed in accordance with Data Protection legislation. For more information on how we use your personal data, please see our Privacy Notice which is published on the Milton Keynes City Council website.

Please send completed form to:

Signed by Parent/Carer(s)

Name of Parent/Carer(s)

Date

Reasons for your request

Email: <u>primaryadmissions@milton-keynes.gov.uk</u> or <u>secondaryadmissions@milton-keynes.gov.uk</u> **Post:** Milton Keynes City Council, Children's Services, Access to Education team, CIVIC, 1 Saxon Gate East, Milton Keynes, MK9 3EJ