

School Infrastructure and Services

We are looking for a Site Manager/Caretaker!

Salary depending on experience (Grade D - E)
37 hours a week, 52 weeks per annum



We built an 'OUTSTANDING' school together!

Children, staff and parents are central to everything we do. During our OFSTED 2022 inspectors stated "There is a remarkable sense of teamwork among staff. They feel valued".

We are the largest primary school in Milton Keynes that supports you by...

- Networking you locally and nationally to ensure the highest quality provision
- Supporting employees wellbeing with a great Employee Assistant package (Health Assured)
- Investing in your learning and development

Your key duties will include:

- Driving our school minibuses to transport children to and fro campuses, fixtures, school trips and visits.
- Carry out daily vehicle checks/basic maintenance and keep appropriate records.
- Undertake minor repairs to site, furniture, fittings and maintenance of the buildings and site.
- Operate systems such as heating, cooling, lighting and security including CCTV and alarms.
- Day to day supervision or monitoring of cleaning/caretaking staff, including checking the quality of work and training to ensure Health and Safety standards are met and maintained.
- Contribute to the management of a premises budget and procure quotes for routine maintenance work on school premises.

The role requires someone who:

- Has an appropriate, clean driving licence for the vehicle.
- Works to an agreed timetable and schedule following the calendar booking system.
- Awareness of health and Safety, road safety, child protection policy and procedures.
- Deals with day to day issues as they arise.

To apply please email your completed application form which can be found on our school [website](#) or [here](#) to hr@brooklandsfarm.milton-keynes.sch.uk

***Please note that online searches will be conducted during our safer recruitment process*

Closing date for applications to be received by noon: 3rd July 2024 with interviews being held that week.

Brooklands Farm Primary School

152 Fen Street, Brooklands, Milton Keynes, MK10 7EU
Countess Way, Brooklands, Milton Keynes, MK10 7HN

"Leaders have created an innovative and superbly well-designed curriculum that ignites pupils' natural curiosity, interests and imagination" - Ofsted

Leaders are always considerate of their workload and well-being" - Ofsted



"The school's ethos of 'open, grow, believe' is woven into every aspect of daily life" - Ofsted

"The warm and nurturing relationships between staff and pupils sit at the heart of the school's success" - Ofsted

