

# North Crawley Neighbourhood Plan 2018-2033

RESPONSES TO EXAMINER'S PROCEDURAL NOTE  
(JUNE 2019)



## Introduction

This document has been prepared by North Crawley Parish Council (‘the Qualifying Body’) in response to the Procedural Note issued by Independent Examiner, Rosemary Kidd, dated 24 May 2019. It addresses and clarifies the five queries and invitation for additional comment in the Procedural Note and, as such, should be read in conjunction with all previous submission documents and third-party representations received during consultation and publicity periods.

The Examiner’s queries are repeated in *italics* below with the Qualifying Body’s answers in **bold** as follows:

### QUERY 1

*1. The Basic Conditions Statement does not confirm that the NP has satisfied the legal requirements. Would the QB confirm that:*

*a) The Neighbourhood Plan has been prepared and submitted for examination by a qualifying body as defined in Section 61F of the Town and Country Planning Act 1990;*

**The Neighbourhood Plan has been prepared and submitted for examination by North Crawley Parish Council who are a qualifying body under paragraph (1) of section 61F of the 1990 Act.**

*b) the date of the designation of the neighbourhood area;*

**The Neighbourhood Area was designated on 30<sup>th</sup> January 2018.**

*c) That there are no other Neighbourhood Plans covering the area.*

**There are no other Neighbourhood Plans covering the Neighbourhood Area.**

### QUERY 2

*2. Would you confirm that consultation on the HRA screening for the NP was carried out with Natural England and provide me with any comments made.*

**Milton Keynes Council screened the plan as LPA.**

### QUERY 3

*3. Would the LPA confirm that only the five late responses in the Milton Keynes Council’s website have been accepted. I have also been supplied copies of other late responses from the occupiers of 41 High Street and a petition. Have these been accepted?*

**The Qualifying Body acknowledge that this query is directed to the LPA. The Qualifying Body have, however, previously been asked their views on late responses and indicated that only responses received marginally outside of the original consultation window ought to be ‘accepted’. The petition that has been provided followed several weeks after the close of the publicity period. The**

**Qualifying Body acknowledge the petition, as is required to answer queries 4 and 5 below, but do not consider it should be ‘accepted’ in the same manner as other late responses.**

#### QUERY 4

*4. In view of the petition that has been submitted, would the QB provide me with the dates and times of events open to the public held to publicise the preparation of the NP and how these events were publicised. The Consultation Statement only states that “public engagement meetings were held at both the start of the Neighbourhood Plan process and midway through in March 2018” and does not provide any details of dates, locations, numbers attending or publicity. Was the Questionnaire circulated to all households? What response rate was obtained? How were the two pre-submission periods of consultation publicised? Were any events held to publicise the pre-submission consultations and explain the plan proposals to the local community? Was publicity material sent to all households?*

**The table below summarises the publicity, events and other communication that has taken place in respect of the Neighbourhood Plan as well as confirming that the circulation of the questionnaire was circulated to all households with a return rate of 60%. References to ‘SCAN’ mean the local magazine (name coming from the parishes it covers; Sherington, Chicheley, Astwood and North Crawley), which is delivered to every household in the Neighbourhood Area 10 times a year:**

Date	Event	How advertised	Success rate
12/05/2017	Neighbourhood Plan Information Evening held at Village Hall	SCAN – leaflet Facebook Parish Council Poster in Village	175 people signed in
08/07/2017	Questionnaire distributed to all residents and business/landowners	Hand delivered to all households and businesses/landowners; Facebook and websites; PC Minutes; SCAN – comment in July – no issue in August; Reminder to complete poster emailed and displayed around village reminding people of deadline	60% return rate
23/07/2017	Update on questionnaire progress,	Emailed to 147 residents/stakeholders;	60% return rate

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	reminding to submit if not already done so	Updates on Facebook on 18 and 27 July	
26/09/2017	Update informing of appointment of consultant and amending date of next meeting	Facebook	
02/10/2017	Update cancelling Oct meeting and explaining what SG were doing in the background	Emailed to 147 residents/stakeholders	
03/03/2018 12pm-5pm	Village event with displays of all policies, site assessments and analysis, questionnaire results, and map showing village boundary and potential sites	Advertised from 18 <sup>th</sup> Feb: Posters on fences around village and in shops and pubs; Email to 147 residents/stakeholders; Facebook and NCNP website; PC Minutes & website; SCAN	105 people signed in
07/06/2018 – 19/07/2018	1 <sup>st</sup> presubmission consultation	Email to 147 residents/stakeholders on 7 <sup>th</sup> June, with draft plan attached and info as to how to access further docs; Poster on fences around village ( <b>Appendix 1</b> ), in shop and pubs; Websites and Facebook pages including all documentation; Docs in hard copy available in shop and both pubs and available for reading in Village hall on advertised dates (12/06/2018 and 23/06/2018); SCAN;	Comments received from 18 stakeholders, including 14 residents

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		PC meeting/minutes	
12/06/2018 (18:30- 20:30) & 23/06/2018 (10:30- 12:30)	1 <sup>st</sup> Consultation reading event in Village Hall	All documentation made available in hard copy with members of the Steering group available to answer questions	2 residents attended
21/07/2018	Update informing people that consultation period ended	Email to 147 residents/stakeholders; PC meeting update; SCAN; Facebook	
03/10/2018 – 14/11/2018	2 <sup>nd</sup> presubmission Consultation	Email to 147 residents/stakeholders; SCAN; Parish Council meeting & minutes; Websites & Facebook; Posters on fences and in shop and both pubs ( <b>Appendix 2</b> ); Documents in shop and both pubs  All of the above including references to the changes that had been made as a result of the 1 <sup>st</sup> presubmission consultation.	Comments received from 2 residents
08/12/2018	Update informing people that 2 <sup>nd</sup> consultation period ended	Email to 147 residents/stakeholders; Facebook and website	
25/01/2019	3 <sup>rd</sup> Consultation – MKC	Email to 147 residents/stakeholders; Update at PC meeting and in Minutes; PC website, NP website and Facebook	13 responses, 5 from residents
05/03/2019	Information re end of consultation	Parish Council meeting and Minutes	

#### QUERY 5

*5. Would the QB confirm whether anyone signing the petition was on their consultation database. Is there any reason why the petitioners should have been prevented from knowing about the consultation periods eg failure of the website or removal of posters.*

**The Qualifying Body can confirm that 49 of the 180 petition signatories consented for their contact details to be retained on the Neighbourhood Plan consultation database and received email updates accordingly. This proportion is based on individuals and does not take into account the fact that many people signed up to the consultation updates on a ‘household’ basis.**

**There are no extenuating circumstances that the Qualifying Body are aware of that would have prevented signatories from being aware of consultation periods.**

#### Further comment

**The only further comment the Qualifying Body wish to make is to respectfully point out that the petition was organised ‘in person’ rather than via any pre-circulated material. It is therefore unknown how the petition matters were verbally explained to signatories and how consistency was controlled in this respect.**

## Appendix 1

**North Crawley Neighbourhood Plan - pre-submission consultation and publicity under Regulation 14 of the Neighbourhood Planning (General) Regulations 2012**

A draft Neighbourhood Plan for North Crawley has been prepared, which the Parish Council are required to publicise. You may have filled in our questionnaire last year or attended our consultation events.

The Neighbourhood Plan contains five policy areas addressing issues of housing, transport, heritage & design, landscape & green spaces, and community facilities.

It allocates three sites for housing and also Local Green Spaces. Its policies will be used by Milton Keynes Council when looking at future planning applications in North Crawley parish.

The Neighbourhood Plan is available for inspection in the following locations:

On line at: <https://northcrawleynp.org/> or on the North Crawley Neighbourhood Plan Facebook page

Alternatively you can read a paper copy of the plan in The North Crawley Village Hall on **Tuesday 12<sup>th</sup> June between 6.30pm and 8.30pm** or **Saturday 23<sup>rd</sup> June between 10.30am and 12.30pm** you will also have an opportunity to talk to members of the Neighbourhood Plan Steering group at these times.

Paper copies will also be available in The Cock, The Chequers and The Village Shop for you to read but not to take away, from Thursday 7<sup>th</sup> June to Thursday 19<sup>th</sup> July.

Please send any comments on the draft Neighbourhood Plan by 12 midnight on Thursday 19<sup>th</sup> July, by email to: [clerk@northcrawley-pc.gov.uk](mailto:clerk@northcrawley-pc.gov.uk)

Or by post to: Clerk to the Parish Council, 3 Folly Lane, North Crawley, NEWPORT PAGNELL, Bucks, MK16 9LN

The consultation period runs from **Thursday 7<sup>th</sup> June 2018** until **Thursday 19<sup>th</sup> July 2018**.

For more information on the next steps please see <https://northcrawleynp.org/>





## Appendix 2

**North Crawley Neighbourhood Plan – ADDITIONAL pre-submission consultation and publicity under Regulation 14 of the Neighbourhood Planning (General) Regulations 2012**

A revised draft Neighbourhood Plan for North Crawley has been prepared, which the Parish Council are required to publicise.

An earlier draft of the plan was previously published for consultation in June 2018. The current consultation is being conducted in addition to this. The plan has been amended to reflect certain comments raised during the earlier consultation. The new consultation is required to ensure the revisions have been properly advertised.

The Neighbourhood Plan still contains five policy areas addressing issues of housing, transport, heritage & design, landscape & green spaces, and community facilities. It allocates three sites for housing and also Local Green Spaces. However, the size and extent of these allocations has now changed in the revised plan.

The plan's policies will be used by Milton Keynes Council when looking at future planning applications in North Crawley parish.

The Neighbourhood Plan is available for inspection in the following locations:

- North Crawley Village Store
- The Cock Public House
- The Chequers Public House

Please send any comments on the draft Neighbourhood Plan by either email [clerk@northcrawley-pc.gov.uk](mailto:clerk@northcrawley-pc.gov.uk) or post to Clerk to the Parish Council, 3 Folly Lane, North Crawley, NEWPORT PAGNELL, Bucks, MK16 9LN.

The consultation period runs from **Wednesday 3rd October 2018** until **Wednesday 14th November 2018**.

For more information on the next steps please see <https://northcrawleynp.org/>



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OF NORTH  
CRAWLEY  
PARISH**

*Have your say...*