

# **NORTH CRAWLEY NEIGHBOURHOOD PLAN**

## **Submission Draft Version**

**Commencement of Examination Procedural Note**  
**North Crawley Neighbourhood Plan**  
**by Independent Examiner, Rosemary Kidd**

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24 May 2019

## North Crawley Neighbourhood Plan

I am writing to confirm that I have commenced the examination of the North Crawley Neighbourhood Plan. From my initial appraisal of the submitted documents I am satisfied that a hearing will not be necessary, provided that I receive satisfactory answers to any questions and matters for clarification. I therefore intend to proceed by way of written submissions alone. All contact will be through a named representative of the Local Planning Authority. They will be responsible for forwarding all correspondence (except for contractual matters) to the representative of the Qualifying Body. All correspondence between myself, the Local Planning Authority and the Qualifying Body (except for contractual matters) should be placed on the Local Authority's website to ensure that the examination is conducted in an open and transparent manner.

I have undertaken a detailed appraisal of the background documents to check that the legal requirements have been satisfied and that adequate consultation has taken place to meet the requirements of the Regulations.

1. The Basic Conditions Statement does not confirm that the NP has satisfied the legal requirements. Would the QB confirm that:
  - a) The Neighbourhood Plan has been prepared and submitted for examination by a qualifying body as defined in Section 61F of the Town and Country Planning Act 1990;
  - b) the date of the designation of the neighbourhood area;
  - c) That there are no other Neighbourhood Plans covering the area.
2. Would you confirm that consultation on the HRA screening for the NP was carried out with Natural England and provide me with any comments made.
3. Would the LPA confirm that only the five late responses in the Milton Keynes Council's website have been accepted. I have also been supplied copies of other late responses from the occupiers of 41 High Street and a petition. Have these been accepted?
4. In view of the petition that has been submitted, would the QB provide me with the dates and times of events open to the public held to publicise the preparation of the NP and how these events were publicised. The Consultation Statement only states that "public engagement meetings were held at both the start of the Neighbourhood Plan process and midway through in March 2018" and does not provide any details of dates, locations, numbers attending or publicity. Was the Questionnaire circulated to all households? What response rate was obtained? How were the two pre-submission periods of consultation publicised? Were any events held to publicise the pre-submission consultations and explain the plan proposals to the local community? Was publicity material sent to all households?
5. Would the QB confirm whether anyone signing the petition was on their consultation database. Is there any reason why the petitioners should have been prevented from knowing about the consultation periods eg failure of the website or removal of posters.

Would the Qualifying Body let me have any further comments they wish to make on the representations received.

I am proposing to undertake the examination as follows:

I will undertake a detailed appraisal of the Plan and the policies to ensure that they satisfy the Basic Conditions, taking account of any representations. I will write to the Local Planning Authority and Qualifying Body to seek clarification on any matters or to request further information. I will seek the agreement of the Local Planning Authority and Qualifying Body to any significant revisions to the wording of policies where necessary to meet the Basic Conditions.

I have undertaken a site visit to familiarise myself with the parish and any sites referred to in the Plan.

- I anticipate that I will present my Examination Questions and matters for clarification to the Local Planning Authority by 21 June. This will also seek agreement to any significant wording changes to policies.
- I will allow 14 days for a response by the Local Planning Authority and Qualifying Body.
- Following receipt of responses to my questions and matters of clarification, I will prepare my draft Examination Report for fact checking.
- I will allow 7 days for a response by the Local Planning Authority and Qualifying Body.
- I anticipate that I will issue my final report to the Local Planning Authority and Qualifying Body by 19 July.

All dates are indicative at this stage and may be revised if necessary should significant issues or additional questions arise or extensions of time be requested by the Local Planning Authority and/or Qualifying Body.

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24 May 2019