**Supporting Families Referral Form**

**Guidance**

To be eligible for the Supporting Families Programme, each family must include dependent children and/or expectant parents

* Please complete this form for **any family that meet at least 3** of the **10** criteria for the Supporting Families Programme as detailed below (see example if needed on webpage).

|  |  |
| --- | --- |
| **Case Worker Name** |  |
| **Organisation** |  |
| **Team** |  |
| **Tel** |  |
| **E-mail** |  |
| **Date Completed** |  |

**Family details:**

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| --- | --- | --- | --- | --- |
| **Family Members’ Names** | **Date of Birth** | **Address** | **Ethnicity** | **Relationship** |
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**Relationship options:** Parent; Grandparent; Dependent Child; Other Adult; Other Child

**Ethnicity:**

|  |  |
| --- | --- |
| 01 - Asian or Asian British – Bangladeshi | 10 - Mixed – White and Black African |
| 02 - Asian or Asian British – Indian | 11 - Mixed – White and Black Caribbean |
| 03 - Asian or Asian British – Pakistani | 12 - Mixed – any other Mixed background |
| 04 - Asian or Asian British – any other Asian Background | 13 - White – British |
| 05 - Black or Black British – African | 14 - White – Irish |
| 06 - Black or Black British – Caribbean | 15 - White – any other White Background |
| 07 - Black or Black British – any other Black background | 16 – Other |
| 08 – Chinese | 17 - Not known/not provided |
| 09 - Mixed – White and Asian |  |

**Housing Tenure:**

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|  | **LA or HA rent** |  | **Owner occupied** |
|  | **Rent** |  | **No fixed Abode** |
|  | **Temporary LA accommodation** |  | **Other** |

**Supporting Families Programme criteria:**

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| 1. **Getting a good education** | **Yes** | **No** | **Name of person affected and evidence** |
| Average of less than 90% attendance (inclusion of authorised absence is optional) for 2 consecutive terms |  |  |  |
| Average of less than 50% attendance unauthorised and authorised for 2 consecutive terms |  |  |  |
| Not able to participate and engage with education – motivation, emotional regulation and behaviour difficulties, risk of, or subject to, exclusions, concerns around suitability of Elective Home Education, child is off-roll and not receiving an education otherwise, risk of NEET |  |  |  |
| Child's special educational needs not being met |  |  |  |

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| 1. **Good early years development** | **Yes** | **No** | **Name of person affected and evidence** |
| Expectant or new parent/carers who require additional or specialist support (e.g., young parents, parents who have been in care, parents with learning needs) |  |  |  |
| Child’s (0-5 yrs) physical health needs not met (e.g., immunisations not up to date, concerning accidental injuries, dental hygiene) |  |  |  |
| Child’s (0-5 yrs) developmental needs not being met (e.g., communication skills/speech and language, problem-solving, school readiness, personal, social and emotional development |  |  |  |

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| 1. **Improved mental and physical health** | **Yes** | **No** | **Name of person affected and evidence** |
| Baby/child needs support with their mental health |  |  |  |
| Adult needs support with their mental health |  |  |  |
| Child and/or parent/carer require support with learning disabilities, neurodiverse conditions and/or physical health needs that affect the family (e.g., long-standing health conditions requiring management, physical disabilities requiring adaptations) |  |  |  |

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| 1. **Promoting recovery and reducing harm from substance use** | **Yes** | **No** | **Name of person affected and evidence** |
| An adult has a drug and/or alcohol problem |  |  |  |
| A child or young person has a drug and/or alcohol problem |  |  |  |

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| 1. **Improve family relationships** | **Yes** | **No** | **Name of person affected and evidence** |
| Parent/carers require parenting support |  |  |  |
| Harmful levels of parental conflict i.e., when it is frequent, intense or poorly resolved |  |  |  |
| Child / young person violent or abusive in the home (to parents/carers or siblings) |  |  |  |
| Unsupported young carer or caring circumstances changed requiring additional support |  |  |  |

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| 1. **Children safe from abuse and exploitation** | **Yes** | **No** | **Name of person affected and evidence** |
| Emotional, physical, sexual abuse or neglect, historic or current, within the household |  |  |  |
| Child going missing from home |  |  |  |
| Child identified as at risk of, or experiencing, sexual exploitation |  |  |  |
| Child identified as at risk of, or experiencing, criminal, or pre-criminal, exploitation (e.g.,  county lines) |  |  |  |
| Child experiencing harm outside of the family (e.g., peer to peer abuse, bullying, online harassment, sexual harassment/offences) |  |  |  |
| Child identified as at risk of, or  being affected by radicalisation |  |  |  |

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| 1. **Crime prevention and tackling crime** | **Yes** | **No** | **Name of person affected and evidence** |
| Adult (18+) involved in crime and/or ASB (at least one offence/arrest/named as a suspect/ASB incident) in the last 12 months |  |  |  |
| Young person (u18) at risk of crime – including gangs, serious violence and weapons carrying, or involved in harmful risk-taking behaviour |  |  |  |
| Young person (u18) involved in crime and/or ASB (at least one offence/arrest/named as a suspect/ASB  incident) in the last 12 months |  |  |  |

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| 1. **Safe from domestic abuse** | **Yes** | **No** | **Name of person affected and evidence** |
| Family affected by domestic abuse or inter-personal violence and abuse - historic, recent, current or at risk (victim) |  |  |  |
| Adult in the family is a perpetrator of domestic abuse |  |  |  |
| Child currently or historically affected by domestic abuse |  |  |  |

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| 1. **Secure housing** | **Yes** | **No** | **Name of person affected and evidence** |
| Families who are in local authority temporary accommodation and are at risk of losing this |  |  |  |
| Families not in suitable, sustainable housing and/or threatened with eviction/at risk of homelessness |  |  |  |
| Young people aged 16/17 at risk of, or who have been, excluded from the family home |  |  |  |

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| 1. **Financial stability** | **Yes** | **No** | **Name of person affected and evidence** |
| Adult in the family is workless |  |  |  |
| Family require support with their finances and / or have unmanageable debt (e.g., rent arrears) |  |  |  |
| Young person is NEET |  |  |  |

**Please note**: Supporting Families Programme forms part of Milton Keynes City Council’s responsibilities. In compliance with the [MKC corporate privacy notice](https://www.milton-keynes.gov.uk/milton-keynes-council/privacy-notices/milton-keynes-city-council-corporate-privacy-notice), personal information might be shared with other council services. The full privacy notice can be found on the MKC website.